

DEPARTMENT OF THE ARMY
Chamblee Charter High School (CCHS)
Army Junior Reserve Officer's Training Corps (AJROTC)
3688 Chamblee Dunwoody Road
Chamblee, GA 30341
School Year (SY) 2018-2019
PLAN FOR STUDENT SUCCESS

These course expectations outline a plan for success for all cadets in the Chamblee Charter High School Army JROTC program, and applies to all four levels of the program; **L**eadership, **E**ducation, **T**raining, **(LET)** 1 through 4.

Department: Army Junior Reserve Officer Training Corps

Grades: 9th through 12th

CCHS JROTC Website: <https://www.chambleecharterhighschooljrotc.com>

School Website: <https://www.chambleehs.dekalb.k12.ga.us>

Tutorial Days/Hours: Tuesdays and Thursdays: 3:30 - 4:30 PM by appointment

Instructor's Names and Responsibilities

Senior Army Instructor (SAI) (LET 3s and 4S) Gloria D. Dunklin, Lieutenant Colonel (LTC), US Army (Retired) 678) 676 -7015, gloria_dunklin@dekalbschoolsga.org (Room: 1150)

Army Instructor (AI) (LET 1s and 2s) Terry L. Horton, First Sergeant (1SG), US Army (Retired) (678) 676 - 6979, terry_horton@dekalbschoolsga.org (Room: 1151)

Materials Provided

The following items are provided/issued to the Cadet at NO COST:

- All uniforms and accessories (Students are responsible for care, cleaning, and safeguarding all uniform items). Students will replace lost items by paying the replace cost(s).
- Appropriate textbooks and respective workbooks for each Leadership Education Training level when required
- Miscellaneous equipment

Materials Required

The following items are required of the Cadet:

- Pencil/pen and paper (**ALWAYS**)
- Black Gloves

Required Reading (Parents and Students)

- 2018/2019 School Year Syllabus
- Media Release Form
- Uniform Policy
- Health Statement
- Privacy Act Statement

Note: All required reading is found on the JROTC Website at:
chambleecharterhighschooljrotc.com

JROTC Activity Fee: An activity fee of \$20.00 is required for all students enrolled in JROTC. This fee will be used for the following: (**Due Date 30 August 2018**) – End of school year uniform maintenance/hemming, extra-curricular activities (Drill and Raider competition fees), Annual Award refreshment and Holiday refreshments.

Cadet Portfolio: Every cadet will maintain a portfolio that contains an organized collection of work based on accomplishments, personality and aspirations. The portfolio will reflect the student's best work and provide insight and information on the cadet's personal achievements, plans and growth over time.

Course Description

JROTC is a congressionally mandated and funded course for High School students. It is a four year course emphasizing citizenship and leadership with the program's focus reflected by the mission statement, *"To motivate young people to be better citizens."* It is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. JROTC is the centerpiece of the Department of Defense's commitment to America's Promise for Youth through its emphasis on service learning, community service and teen anti-drug efforts. This course is **NOT** established to put your student in the United States Armed Forces and does not teach combat skills!

Course Objectives: JROTC prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community and nation. Specific program outcomes describing what JROTC cadets will know and be able to do upon successful completion of the course include:

- a. Maximizing potential for success through learning and self-management
- b. The development of leadership skills
- c. Incorporating principles of mental and physical wellness into behaviors and decisions
- d. Building effective relationships with peers, co-workers, and the community
- e. Applying physical and political geography to building global awareness
- f. Correlating the rights and responsibilities of citizenship to the purposes of U.S. Government
- g. Relating events in U.S. history to choices and responsibilities Americans have today
- h. Characterizing the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society

The JROTC curriculum also aids in the development of broad, life-long skills that are essential for success in the cadet's life and future career roles. These skills are not learned in one lesson or LET, but are linked to lesson competencies and integrated throughout the curriculum. Additional core abilities which each cadet will learn include:

- a. Building the capacity for life-long learning
- b. Communicating using verbal, non-verbal, visual, and written techniques
- c. Taking responsibility for your actions and choices
- d. Doing your share as a good citizen in your school, community, country, and the world
- e. Treating yourself and others with respect
- f. Applying critical thinking abilities

Specific courses and hours taught to each LET level include the following:

Unit of Study	LET# 1	LET# 2	LET# 3	LET# 4
Unit 1-Citizenship in Action	18		2	6
Unit 2-Leadership Theory & Application	18		12	10
Unit 3-Foundations for Success	30		36	
Unit 4-Wellness, Fitness & First Aid		28		
Unit 5-Geography, Map Skills & Environmental Awareness		2		
Unit 6-Citizenship in American History & Government		36	16	
Physical Activity/Leader Assessment				
Leadership Application	20	20	20	20
Cadet Challenge	10	10	10	10
Activities				
Service Learning	10	10	10	10
Administration/Testing/Inspections	24	24	24	24
Additional Required Teaching & Leadership Hours	0	0	0	34
State & JROTC Elective Hours	50	50	50	50
Total Hours	180	180	180	180

6. **Course Prerequisites:** Enrollment in JROTC is strictly voluntary, however some restrictions do apply. Cadets who have been convicted by a civil court for other than minor offenses require a waiver before they may be enrolled in JROTC, or for continued enrollment following such conviction. All cadets must participate in all JROTC events, including marching and physical fitness, and parents are required to certify that they are in good health and able to participate in these activities. JROTC classes are taught sequentially beginning with the freshman year, and build on the skills learned in prior years. In no case will a cadet be allowed to re-enroll in JROTC if they received a failing grade (F) in JROTC in the prior academic year. **Those students that have not mastered all necessary skills and tasks of a lower; //, level LET will be required to conduct remedial training/classes with lower level cadets until mastery of tasks are attained.**

7. **Content:** The JROTC curriculum is a 180 hour academic program awarding full elective credit for each year completed. Each year is taught sequentially (starting with LET 1 and progressing through LET 4), and is a required prerequisite for the next. The JROTC curriculum is characterized by active learning, and is aligned with the McRel (Mid-continent Research for Education and Learning) national standards. The curriculum also includes a number of additional activities unique to JROTC cadets, such as the Drill Team, the Color Guard, and the Rifle Team (when applicable) (classified as a varsity sport), along with the associated competitive events and meetings. There is also an opportunity to attend a one-week summer camp which stresses adventure-type training. Finally, there will be a formal military ball scheduled each year.

8. **Dates to Remember/Deadlines.** Specific guidance and information about important events will be handed out in class, briefed to all cadets, and sent home to parents. Raider's competitions, Drill/Color Guard competitions, and other team-specific competitive events and practices will be published separately. There will also be many opportunities for cadets to volunteer in school and community activities to earn the community service hours required for graduation. All dates are tentative, and final dates will be contained in handouts which will be sent home to parents with the cadets throughout the year. While all cadets are expected to attend and participate in class and all JROTC events, some events are classified as mandatory. **Missing a mandatory event will result in the cadet receiving a failing grade for that event.** The only exceptions will be if there was a verified family emergency (such as a death or

serious illness) or if a doctor's excuse is presented. The following are classified as mandatory events, and must be attended:

Chamblee Charter School Mandatory Dates		
Date	Location	Event Purpose
August 2018		
31	CCHS Auditorium	JROTC All Hands Meeting
September 2018		
4 - 5	JROTC Supply Room	Female Uniform Issue Day
6 - 7 & 10	JROTC Supply Room	Male Uniform Issue Day
19-21	CCHS JROTC Classroom/Gym/Track	Pre - Cadet Challenge
October 2018		
10	JROTC Classrooms	JLAB Level 0 (Practice Test)
November 2018		
3	Kroger and Local Surrounding Business	Empty Sock Mega Weekend Goal: \$1500 (LET 3s & 4s)
10	Phipps Arena	Veteran's Day Parade
14	??	Junior Achievement (JA) (LET 3s & 4s)
28	JROTC Classroom	JROTC Picture Day
December 2018		
9	Start Point TBA	City of Chamblee Hoilday Parade 2018 (LET 3s & 4s)
12	Multi-Purpose Room	JROTC Promotion/Appreication Program
15	Off Campus	HHF Distrubution Day (LET 3s & 4s)
January 2019		
9	Practice Field	Battalion Formation
February 2019		
09	GA Pedimont Conference Center Atlanta Tech	JROTC Military Ball
13	??	Junior Achievement (JA) (LET 3s & 4s)
25	CCHS	Annual Essay Due
March 2019		
27 - 29	CCHS JROTC Classroom/ Gym/Track	Cadet Challenge
April 2019		
10	Chamblee HS Gym/Multi-Purose Room	JROTC Award Ceremony
27	Chamblee Middle School	Chamblee MS Mudd Race (LET 3s & 4s)
June 2019		
3 - 7	Fort Benning, GA	JCLC (Selected Cadets)

*** Deficiency Notices—September, November, February and April**

a. Weekly Uniform Days. Uniform wear and appearance comprises 30% of a cadet's grade. Cadets will wear the complete U.S. Army cadet uniform on Wednesday of each week. The uniform will be worn the entire school day, and will be worn correctly at all times. If for some reason a cadet is unable to wear the uniform on uniform day, or if there is a schedule change where their normally scheduled JROTC class does not meet, they must wear it on the next day they have JROTC in order to receive a makeup grade. **(Incorrect, improper wear, or mixing of civilian attire with military uniform will automatically result in the cadet losing 50% of the given grade)**

b. Physical Training (PT) Days. All cadets will conduct physical training on days that are designated by their JROTC instructor. On these days, they must bring their physical training shoes and clothing with them to JROTC class. There will be no makeup days for PT.

c. Special Team Practices. Specific dates and times for the Drill Team, Color Guard, and Rifle Team (if applicable) will be briefed by the instructor in class, however for general planning purposes these teams will practice either on Monday, Tuesday, Wednesday or Thursday afternoons from 3:30 – 4:30 PM.

9. **Materials/Equipment/Resources:**

a. Items required of cadets. All cadets must have a signed parental release and statement of health on file to remain in and participate in JROTC. There are no exceptions to this policy. These forms will be handed out in class to bring home, and cadets must return the signed release within two weeks of classes beginning, or they will either be dis-enrolled from JROTC or not allowed to participate in JROTC activities (in which case they would begin to receive incompletes for the activities not participated in). **All cadets must bring a notebook and pencil or pen to class daily.** All cadets will be required to have a serviceable pair of running or good walking shoes and suitable physical training clothing (either shorts and t-shirt, or sweatpants and shirt for colder months).

b. All cadets will be issued (and sign for) a complete, professionally cleaned U.S. Army cadet uniform. It is the cadet’s responsibility to maintain all uniform items in good condition, including dry cleaning as needed. The Army Service Uniform (ASU) pants and jacket must not be machine washed, but must be dry cleaned only! If items of the uniform are lost or damaged, a statement of charges will be submitted to the Registrar’s Office, and it is the cadet’s responsibility to replace them by paying for the item. If the cadet is dis-enrolled from JROTC or leaves Maynard H. Jackson High School, all uniform items must be professionally cleaned and turned back into the JROTC Department, and all missing items paid for, or they will not receive final grades and transcripts from the school.

10. **Evaluation and Grading:** Cadets are constantly being evaluated whether in JROTC class or not. In addition to the school policies on grooming and behavior, which will be adhered to by all cadets, there are additional policies that are unique to JROTC. As a general rule, if a cadet is where they are supposed to be, when they are supposed to be there, and doing what they are supposed to be doing to the best of their abilities, they will receive a good grade in JROTC. With the exception of missing one of the mandatory events, extra credit and makeup work will be assigned for cadets needing to improve their grades.

a. Grading Categories: The semester grade will be comprised of the following items and percentages.

- (1) Formative Pre-Assessment (Pre-test/Diagnostic Test) -----0%
- (2) Assessment during Learning (Quizzes/Participation) -----25%
- (3) Group/Independent Practice (Uniform/Projects) -----40%
- (4) Homework -----5%
- (5) Summative Assessment (Unit Tests/Final Exams) -----30%

GRADING POLICY AND REGULATION: The grading policies and practices for this course comply with the DeKalb County District Board Policy and Regulation as outlined in IHA-R(1) “Grading Systems - Grading Expectations”.

b. Cadet Leadership/Followership. JROTC is a cadet run program with emphasis on leadership. Cadets will be assigned leadership roles and responsibilities by the JROTC instructors. Leadership roles and responsibilities are assigned based on abilities, experience in the program, and potential. Cadets are

evaluated and graded on how well they accomplish their assigned duties and responsibilities to lead and follow. All cadets in the program are required to support their assigned cadet leadership.

c. Uniform Wear and Appearance Standards. When wearing the uniform, a cadet is a visible representative of U.S. Army JROTC, and will act accordingly. **When the uniform is worn it will be worn correctly at all times, and be complete, even if the cadet is not in a JROTC class. Civilian clothes will not be mixed with the military uniform at any time (Incorrect, improper wear, or mixing of civilian attire with military uniform will result in a lower grade than not wearing the uniform.)** The uniform will also be kept clean, and the shoes cleaned as needed. Maintaining the uniform is the responsibility of the cadet. Cadets will be inspected in JROTC classes for their uniform and appearance, and given a weekly grade. Personal appearance and grooming standards will adhere to JROTC policies.

(1) Hair Styles. Many hairstyles are acceptable, as long as they are neat and conservative. Hair will be neatly groomed. The length and bulk of hair will not be excessive or present a ragged, unkempt, or extreme appearance. Hair will not fall over the eyebrows or extend below the bottom edge of the collar. Lines or designs will not be cut into the hair or scalp. If dyes, tints, or bleaches are used, colors used must be natural to human hair and not present an extreme appearance. Applied hair colors, which are prohibited, include, but are not limited to, purple, blue, pink, green, orange, bright (fire-engine) red, and fluorescent or neon colors. It is the responsibility of instructors to use good judgment in determining if applied colors are acceptable, based upon the overall effect on Cadets' appearance.

(2) Males. Sideburns will be neatly trimmed. The base will not be flared and will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening. The face will be clean-shaven, except for permitted mustaches. Males are not authorized to wear braids, cornrows, or dreadlocks (unkempt, twisted, matted, individual parts of hair) while in uniform. Hair that is clipped closely or shaved to the scalp is authorized.

(3) Females. Hairstyles will not interfere with proper wearing of military headgear. Hair holding ornaments (barrettes, pins, clips), if used, must be transparent or similar in color to hair, and will be inconspicuously placed. Beads or similar ornamental items are not authorized. Females may wear braids and cornrows as long as the braided style is conservative and the braids and cornrows lie snugly on the head. Hair will not fall over the eyebrows or extend below the bottom edge of the collar at any time during normal activity or when standing in formation. Long hair that falls naturally below the bottom edge of the collar, to include braids, will be neatly and inconspicuously fastened or pinned, so that no free-hanging hair is visible.

(4) Fingernails. Cadets will keep fingernails clean and neatly trimmed so as not to interfere with performance of duty. Females may wear polish that is not exaggerated, faddish, or of extreme coloring (such as purple, gold, blue or white) while in uniform.

(5) Hygiene and Tattoos. Cadets are expected to maintain good hygiene while in uniform. Tattoos are authorized except in areas of the body which would cause the tattoo to be exposed while in Class A uniform. Tattoos or brands that are extremist, indecent, sexist, or racist are prohibited, regardless of location on the body, as they are prejudicial to good order and discipline within the unit, the school, and the community.

d. Mandatory Events. Mandatory events are of critical importance to the overall success of the JROTC program. Missing a mandatory event without a valid excuse (prior approval from the Senior Army Instructor or Principal, verified family emergency or signed doctor's excuse) will result in a failing grade for each mandatory event missed being averaged into the cadet's overall semester grade. If there was a valid excuse for missing the event the cadet must still make up the grade by turning in a paper on a subject assigned by the instructor.

e. Refusal to participate in JROTC Activities. Cadets refusing to participate in drill, cadet challenge, physical training or any other activities will be penalized appropriately. Cadets are part of a team and are both expected and required to participate in all activities and events. Unless there is a valid medical reason why they cannot participate, for each occurrence of non-participation the cadet will receive a failing grade for their lack of participation grade for that day. If more than 2 instances, the cadet will be given JROTC detention, and the parents will also be notified. If the behavior continues, the cadet will be reduced in rank, referred for school detention, and possibly be dis-enrolled from JROTC.

11. Additional Information for Cadets and Parents:

a. During the course of instruction you will be using modern technical tools in the classroom. If you willfully damage or destroy the hand held scoring devices, you will be charged an amount of either \$50.00 if the device can be repaired or \$100.00 if the device is unrepairable or is taken from the classroom and not returned. Any other damaged items will be paid for by the cadet if it is found that the cadet willfully destroyed or damaged equipment. Other punishment such as detentions may also be assigned.

b. If you encounter difficulty in your JROTC subjects, or any other course, don't be afraid to ask for assistance. Your instructors are available to assist you and help you succeed (and not just in JROTC). Instructors are also available to confer with parents. Due to class schedules or other requirements, instructors may not answer the phone immediately. If there is, no answer on the JROTC phone (678) 676 - 7015, parents should call the main office (678) 676 - 6902 to leave a message or schedule an appointment. The instructors will call you back as soon as possible after receiving your message.

c. All cadets will be in their respective classrooms prior to the tardy bell. **Before the start of each class, the class will recite the Cadet Creed, JROTC Mission and Key to Success. The class leader is responsible for enduring all class procedures are adhere to.**

d. **Cadet rank is not automatic, but is earned. All promotions are based on the cadet's performance in class and drill, academic grades, uniform wear and personal appearance, and overall conduct.** There will be a promotion each semester, requirements for promotion is outline in the cadet study guide located on the JROTC website.

e. All instructors will be addressed by their military ranks. Cadets will also address other cadets by their ranks when participating in JROTC activities.

f. All cadet leaders (officer and NCO) are expected to conduct the day to day business of supervising and running the Chamblee Charter High school JROTC "Bulldog Battalion". They are also expected to set the example in discipline and appearance standards for all cadets in JROTC, whether in JROTC class or any other class.

g. A "C" or below in JROTC at mid-semester is a clear indicator that the cadet either lacks interest in JROTC or is not performing to standard, provided there is no obvious learning disability. Any grade below a "C" in JROTC is inexcusable and is typically the result of excessive, uncorrected behavioral or discipline problems, failing to wear the cadet uniform or not wearing it correctly, no effort to earn a passing grade, and a general total disregard for the requirements of the course. Bottom line: instructors will do all that is within their power to help the cadet succeed, but the cadet must also make an honest attempt to meet the course requirements.

Academic Standards: The JROTC curriculum is based upon a systematic progression of learning. Third year cadets learn instructional techniques, and more advanced style of leadership. Fourth year

cadets act on guidance from the Senior Army Instructor or Army Instructor to plan, prepare, and execute training and prepare for assigned tasks and conduct training for younger cadets. All cadets must pass all classes and levels of the program in order to advance to the next level.

IEPs and 504 Plans. Accommodations and modifications will be implemented appropriately for students who have an IEP or 504 Plan.

Disenrollment from JROTC: Students may be dis-enrolled from JROTC if they:

- a. Withdraw from school
- b. Failure to adhere to stated school standards
- c. Demonstrate ineptitude for leadership training indicated by a general lack of adaptability
- d. Fail to keep an acceptable standard of academic achievement, conduct, appearance or attendance
- e. Exhibits undesirable character traits such as lying, cheating or stealing, unauthorized possession of illegal drugs or substances, or exhibits an indifference to and lack of interest in citizenship and leadership training.

Attendance: Class attendance contributes significantly to academic success. Students who attend classes regularly tend to earn higher grades and have higher passing rates in courses. If you are absent for any reason, you are responsible for all missed work and to contact the instructor promptly.

“Absent” is defined as nonattendance in an assigned class or activity for more than one-half of the period.

“Tardy” is defined as not being in the assigned class or activity when the tardy bell has finished ringing.

Academic Honesty: Cadets are expected to do their own work unless advised that collaboration is acceptable. This means that you may use facts from other sources if you re-write them in your own words. Anytime you quote directly for another source or paraphrase substantially, you must cite the source you used. When you take a test, you are expected to keep your eyes on your own paper and protect your test paper from being copied by a classmate.

Electronics Violations:

The Chamblee Charter High School electronic policy will be strictly enforced. Any electronic devices, (cell phone, I-pods, I-pads, laptop, radio, etc.) will be turned off and secured prior to entering the JROTC classroom. Any devices used during the class hours will be confiscated and turned into designated Assistant Principal and/or secured and can be retreated at the end of the school day. This is for the courtesy to our instructors and other students.

All Cadets have been thoroughly instructed on the contents of this “Plan for Student Success”. Cadets have been instructed to have their Parent/Guardian sign and return the signature page of this “Plan for Student Success”. Please contact us if you have any questions or concerns, we are happy to help with any issue regarding your student’s participation in JROTC.

(Original Signed)
GLORIA D. DUNKLIN
LTC (Retired)
Senior Army Instructor (SAI) (LET 3s & 4s)

(Original Signed)
TERRY L. HORTON
1SG (Retired)
Army Instructor (AI) (LET 1s & 2s)